

Request for Video Remote Hearing

REV 10/2024

QuickStart Guide

Requesting a Video Remote Hearing (Colloquially known as VRH) is now done via a standalone process. You can make the request, define participants, request an interpreter and file issues all in a single submission.

This process is under **Start New Action>Hearings>Request Video Remote Hearing**

1 Review the instructions and technical requirements to ensure you meet the requirements for a Remote Hearing.

Instructions and Technical Information

INSTRUCTIONS:

- You must contact the opposing side and get agreement before requesting a video remote hearing.
- If the claim is already scheduled for an onsite hearing, the onsite hearing will be automatically postponed if the request for a VRH is approved.
- Indicate if an interpreter is needed and which language. The filing party will be contacted if there is an issue or question about the interpreter.
- All parties should submit and review the Exhibits prior to the hearing.
- If a Request for Postponement of the VRH is filed, the filing party must note that the parties agree to the hearing being reset as a VRH. Failure to do this will result in the hearing being reset in the normal course as an in-person hearing and a new Request for VRH will have to be filed as outlined above.

Technical Information & Additional Requirements

The Microsoft Teams app (or latest version of Edge or Chrome) is required to participate in a video hearing. The Teams app is recommended for all and is required for iPhone/Android telephones, iPad or Mac. Participation via PC is available as "join by web" only using Edge or Chrome as your default browser. A camera and microphone is required for video participation. Join by web has fewer options and needs more bandwidth than Teams. You can download the app in advance of the hearing via the Apple or Android app store at no cost. Joining the VRH by video is required. Claimant/witness participants may not join via audio only. If appropriate, other participants who do not have audio/video capability may talk and listen through their phone. Most smartphones are audio/ video capable and there is a Teams for iPhone and Android. Scheduled times of the VRH are approximate and participants must remain ready to begin the hearing at any time after the assigned time. You will wait in the "lobby" until admitted. When the case is scheduled, a Court Reporter will issue a Microsoft Teams email invite to all participants. Joining the VRH is accessed by clicking on the Join Microsoft Teams Meeting link in the invitation. You may install the Teams app in advance by selecting the link and choosing to download/install Teams.

Claim Number: W201497

Claimant Name: John Doe

2 Review the Claim information for accuracy.

Employer & Insurer

Employer	Insurer
ACE DECONSTRUCTION LLC	NON-INSURED EMPLOYER
ACE DECONSTRUCTION LLC	UNINSURED EMPLOYERS FUND

Do you have agreement from all the parties:

Yes No

3 Specify if the parties have all agreed and if an interpreter is required. If an interpreter is requested, CompHub generates an inbox task for the Interpreter Request process.

Additional Comments/Information:

Is Interpreter Needed:

Yes No

Hearing Participants

Please enter a ten digit phone number with no special characters or spacing (Ex, 4105551234)

You must submit a telephone number and email address for all participants.

4 Add/edit participants using the Hearing Participants section. Type in the textbox to edit participants. Click the plus icon to add participants

Hearing Parties

Full Name	Party	Email	Phone
John Doe	Claimant	dontemailme@gmail.com	4108645100
Devin Maxwell	Insurer	dmaxwell@wcc.state.md.us	

Additional Participants

No records

Issues

Do you wish to file additional new issues?:

Yes No

New issues can be raised at this point

The Party raises contesting issues as follows

Description	
Did the employee sustain an injury causally related to an accident which arose out of and in the course of employment?	<input type="checkbox"/>
Is the disability of the employee (TT/TP/PT/PP) causally related to the accidental injury?	<input type="checkbox"/>
Did the employee sustain a compensable hernia within the meaning of the Workers' Compensation Act?	<input type="checkbox"/>
Average weekly wage	<input type="checkbox"/>
Limitations	<input type="checkbox"/>
Jurisdiction	<input type="checkbox"/>
Statutory employment	<input type="checkbox"/>
Attorney fees/costs	<input type="checkbox"/>

CERTIFICATIONS AND SIGNATURE

I HEREBY CERTIFY that on September 5, 2023, that service of the foregoing was made in accordance with COMAR 14.09.01.03.

By checking this box, I affirm this is the electronic signature of the submitter for all purposes under the Maryland Workers' Compensation Law, Title 9 of the Labor & Employment Article of the Annotated Code of Maryland and the Maryland Uniform Electronic Transactions Act, Title 21 of the Commercial Law Article of the Annotated Code of Maryland.

5 Don't forget to Sign and Certify